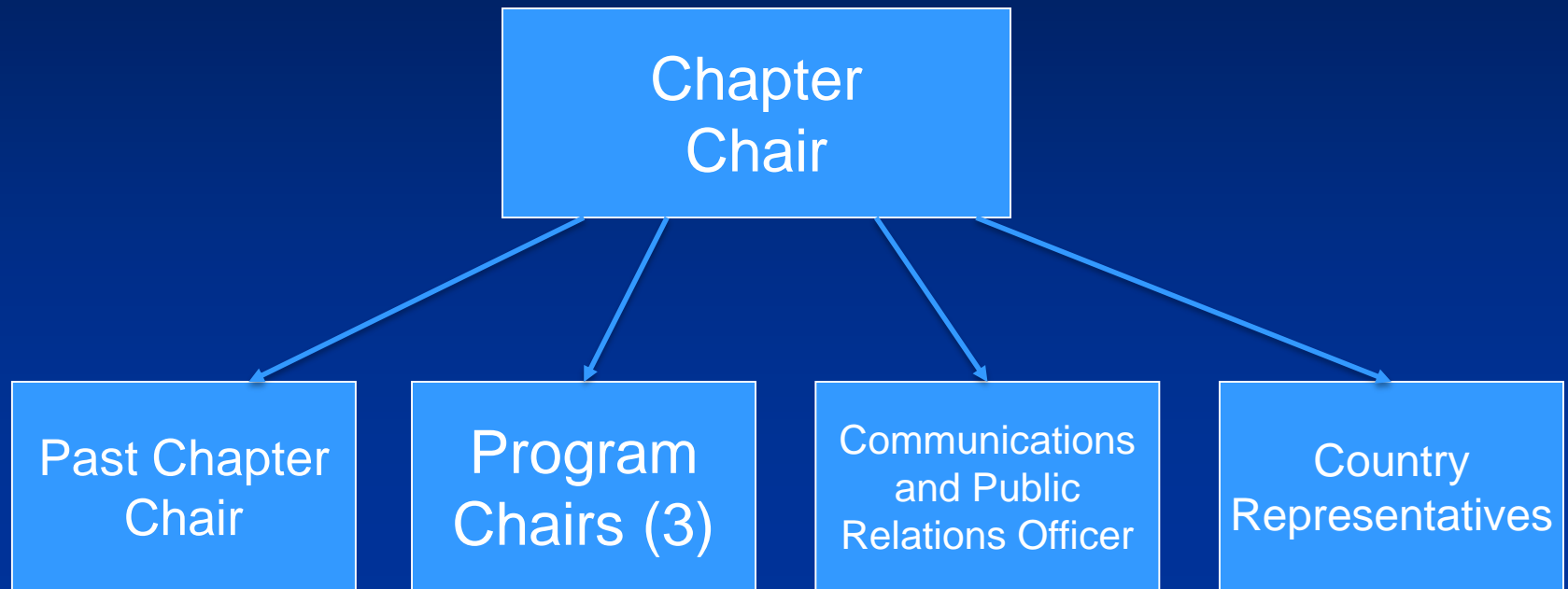


# Proposed New Board Structure



# Chapter Chair

- Responsible for the strategic direction of the Chapter and for supervising functions of other executive board members.
- Presides at Chapter and the Executive Board meetings.
- Designated person to coordinate between AIB and AIB-LAT.
  - Attends Chapter Chair meetings at the main annual AIB meetings, along with preparing reports for the AIB Executive Committee on the chapter's activities.
  - Coordinate with the main AIB in support of chapter meetings.
- Primary responsibility for finances\*
  - Board approval required for all major expenditures.
  - \*Note: The vast majority of chapter expenses are experienced by the local conference host since our major activity is the annual conference. These expenses are reimbursed from conference registration fees. As such, having a separate treasurer position does not seem justified at this point in time.
- Preferred nominees will have served as either Program Chair or Local Host Chair at a prior conference.
- Maximum of two three-year terms.

# Immediate Past Chair

- The Immediate Past Chair remains a member of the Executive Board for the term following his or her term of office as Chair.
- Oversees Best Paper Award Committees
- Performs various other duties as the Executive Board may prescribe.
- If the Chair is re-elected and the Past Chair is unable to continue in the position, then this position could be filled by an immediate past member of the Executive Board, to be voted amongst the past board.

# Program Chairs (3)

- Each person in this position will serve as the Program Chair of one Annual Meeting during their three-year term.
  - In charge of assigning Track Chairs for their respective conference. This is a particularly important role in terms of developing future chapter leadership.
- Serve as Pre-Conference Chair in the year prior to serving as Program Chair.
  - Note: The Conference Chair for the 2019 AIB-LAT in Cochabamba has already been selected. The first elected Program Chair will serve as Pre-Conference Chair for this conference and then progress to Program Chair in 2020.
- Perform other duties as the Executive Board may prescribe.
- Preferred nominees will have served as either a Track Chair or some other significant role in conference organization (e.g., PDW organizer).

# Communications and Public Relations Officer

- Oversight responsibility for communications (e.g., website, newsletters, LinkedIn, and other social networks accounts, etc.)
- Work with country representatives to increase visibility of the chapter in the region
- Design strategies to increase the number of AIB members and participants in annual conferences, especially in potential but underrepresented countries (e.g., Trinidad and Tobago, Bahamas, Dominican Republic, Argentina, Uruguay, Guatemala, etc.).

# Country Representatives

- Any country located in the Latin America with at least two members attending one of the prior five (5) AIB-LAT conferences and whose country is not represented in a formal Executive Board position may petition for a Country Representative position.
- One extra-regional representative will be selected to represent the interests of Latin American scholars located outside the region.
- In charge of publicizing AIB-LAT Activities in their respective country to increase broader participation around the region.
- Expected to attend an executive committee meeting to be held at the annual AIB-LAT Conference.
- May organize smaller scale AIB-LAT activities within the boundaries of their country.
- Election will occur after the main election of AIB-LAT Executive Committee members, with each representative being voted upon by the AIB members of their country.

# Nomination Committee

- The Nominating Committee shall be comprised of the current members of the executive committee, excluding anyone nominated as a candidate for office.
- The outgoing Chapter Chair will chair the nominating committee.
- The committee will develop a slate of nominees from the nominated candidates.

# Candidate Eligibility

- Possess a Doctoral Degree
- Be officially affiliated to a recognised higher education institution
- Possess proven experience in either conducting teaching or research in the Latin America and Caribbean region; or be institutionally located in the AIB-LAT region
- Possess institutional support to attend AIB-LAT annual conferences
- Have attended 2 or more AIB-LAT or main AIB conferences in the past 5 years



# Additional Considerations

- Excluding the Past Chair, only one member of the AIB-LAT executive board could be from an institution physically located outside the AIB-LAT region.
  - If multiple candidates from outside the region are elected, the person receiving the highest percentage of votes will be chosen and the other position will be filled by the runner-up for their respective position.
- Elected candidates cannot be from the same country (of institutional affiliation), with the exception of Brazil and Mexico, which will be allowed up to two members due to their relative size.

# Election Timeframe

- AIB-LAT elections for the period (July 1, 2018-June 30, 2121) will take place in Spring 2018.
- Nominations will be open immediately following this meeting and will close on April 15, 2018.
  - Note: **AIB Global rules against campaigning apply to AIB-LAT elections as well.**
- The new elected executive board will assume their new roles on the July 1, 2018.